



# Membership Reinstatement Application 2019

Former members within the past 5 years may use this application instead of the new member application

## CONFIDENTIAL

Name \_\_\_\_\_ Current Title/Position \_\_\_\_\_

Company Name \_\_\_\_\_

Business Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Business Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Company Website \_\_\_\_\_

Length of Current Employment \_\_\_\_\_ Total Years in Commercial Real Estate industry \_\_\_\_\_

Have you been a member of MNCREW? Yes \_\_\_\_\_ No \_\_\_\_\_ OR CREW Network? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, when did your membership lapse (approx.)? \_\_\_\_\_

**MEMBERSHIP APPLYING FOR:** \_\_\_\_\_ Core \_\_\_\_\_ Affiliate

### **CORE MEMBERSHIP (must fit one of the categories listed below):**

Core members are those working in the core specialties needed to complete a commercial real estate transaction.

- \_\_\_ Graduate degree with 2 or more years professional commercial real estate experience
- \_\_\_ 4 year college degree with 3 or more years professional commercial real estate experience
- \_\_\_ 3 years licensed as CRE professional with 3 or more years professional commercial real estate experience
- \_\_\_ No educational or license requirement with 5 or more years professional commercial real estate experience

**PRIMARY SPECIALTY:** Choose ONE of the following that best describes your business/position.

*For example, an accountant working at an architecture firm would have the QFCRE of "Accounting."*

**For descriptions of each category, visit [crewnetwork.org/qualified-fields-commercial-real-estate](http://crewnetwork.org/qualified-fields-commercial-real-estate)**

|                           |                        |                                  |  |
|---------------------------|------------------------|----------------------------------|--|
| Accounting                | Construction Mgmt / GC | Facility Management              | Market Research                                  |
| Acquisitions/Dispositions | Consulting             | Finance                          | Program Mgmt / Project Mgmt                      |
| Appraisal                 | Corporate Real Estate  | CRE Human Resources              | Property Management                              |
| Architecture              | Cost Segregation       | Interior Design / Space Planning | Public Sector                                    |
| Asset Management          | Economic Development   | Investment Management            | Quasi-Gvrnmntl Transportation & Port Authorities |
| Brokerage                 | Education              | Investor Relations               | Real Estate Development                          |
| CRE Business Development  | Engineering            | Land Use Planning & Zoning       | Relocation Services, Corporate                   |
| Commercial Insurance      | Environmental          | Land Surveying                   | Risk Management                                  |
| Commercial Lending        | CRE Executive          | Law                              | Title/Escrow                                     |

Secondary Specialty: \_\_\_\_\_

**AFFILIATE MEMBERSHIP (must fit one of the categories listed below):**

Affiliate members are those who benefit by or support commercial real estate and supply a service or physical product related to the commercial real estate transaction.

- \_\_\_ Graduate degree with 2 years professional commercial experience
- \_\_\_ 4 year college degree with 3 years professional commercial experience
- \_\_\_ No educational requirement with 4 years professional commercial experience

**PRIMARY SPECIALTY:** Choose ONE of the following that best describes your business/position.

|                     |                                 |                                |
|---------------------|---------------------------------|--------------------------------|
| Art                 | Interior & Exterior Landscaping | Painting                       |
| Commercial Cleaning | Marketing Agency                | Roofing                        |
| Flooring            | Mechanical/Electrical           | Website                        |
| Furniture           | Newspapers/Journals             | Other (at Board's discretion): |

Secondary Specialty: \_\_\_\_\_

**Referred to MNCREW by (if applicable):** \_\_\_\_\_

MNCREW committee(s) interested in serving on: \_\_\_\_\_

***Please see the end of this application for MNCREW committee opportunities.***

I hereby request and authorize any person or any business referred to in this application to give any information, and answer any questions asked by MNCREW concerning my work history, ability, current status, or character in connection with this application. I also agree to answer any questions by the Membership Engagement Committee or MNCREW's Board of Directors relating to this application. Further, I agree to notify the Executive Director if at any time I am no longer engaged in commercial real estate or do not meet MNCREW membership requirements as stated in the bylaws.

\_\_\_ To the best of my knowledge, the preceding facts and statements are true.

***REMINDER:***

Dues paid to MNCREW are not deductible as charitable contributions for Federal income tax purposes, but may be deductible as a business expense.

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# INVOICE

MINNESOTA COMMERCIAL REAL ESTATE WOMEN  
(MNCREW)

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2019 Membership Dues – Membership active through 12/31/2019

- \_\_\_\_\_ CORE membership dues: \$430
- \_\_\_\_\_ AFFILIATE membership dues: \$570 + \$1,000 towards sponsorship  
(MNCREW staff will contact you for sponsorship allocation upon approval of your application)
- \_\_\_\_\_ CANDIDATE membership dues: \$445 until eligible for CORE membership
- \_\_\_\_\_ STUDENT (Graduate) membership dues: \$230
- \_\_\_\_\_ STUDENT (Undergraduate) membership dues: \$160

Method of Payment: \_\_\_\_\_ Visa    \_\_\_\_\_ MasterCard    \_\_\_\_\_ American Express    \_\_\_\_\_ Check

Visa/MC/Amex #: \_\_\_\_\_ Exp Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

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Please send completed application and copy of this invoice, along with payment, to:

**MNCREW**  
4248 Park Glen Road  
Minneapolis, MN 55416  
Phone: (952) 928-4669  
Fax: (952) 929-1318  
Email: info@mncrew.org

**MNCREW Tax ID# 41-1814181**

**Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

Dues paid to MNCREW are not deductible as a charitable contribution for Federal income tax purposes, but may be deductible as a business expense.

MNCREW membership belongs to the individual, not the company, regardless of who pays the membership dues.



## **MNCREW COMMITTEE OPPORTUNITIES**

Every MNCREW committee provides its members with the opportunity to serve our mission of influencing the advancement of each member's career. Our members get involved, network, and grow. For more information or to get involved, please contact the committee chairs listed on the MNCREW website at [mncrew.org/about/committees](http://mncrew.org/about/committees).

### **Communications Committee**

The Communications Committee is responsible for maintaining and expanding MNCREW's presence, influence, image and brand both inside and outside the organization. Some of the responsibilities are:

- Create and publish a high-quality and well-branded electronic monthly newsletter
- Obtain publicity for all programs and events through existing media relations and new sources
- Manage and enforce the MNCREW "brand" including the chapter website content and all printed collateral
- Create and maintain social media pages and content (Twitter, LinkedIn, Instagram, Facebook, etc.)

### **Education & Leadership Committee**

The purpose of the Education & Leadership Committee is to provide educational opportunities and career skills outside of monthly programs for members, as well as provide educational opportunities that support the career development of undergraduate and graduate female students pursuing degrees in real estate or core fields of CREW. Some of the responsibilities are:

- MNCREW Book Club
- Walking Tours for members
- Mentorship program
- Development of other educational opportunities for MNCREW members and students.

### **Events Committee**

The Events Committee finds new and creative ways to maximize MNCREW membership and industry exposure through event planning. On an annual basis, the Events Committee will create signature events around the following criteria. The goal is to offer events that are fun, fresh and ever changing. Some of the responsibilities are:

- Hold events that benefit the CREW Network Foundation
- Hold events that promote networking through social engagement for all members including emerging leaders and legacy members
- Past event examples include: golf event, the MNCREW Celebration Awards, boat cruise, and handbag bingo.

### **Finance Committee**

The purpose of the Finance Committee is to monitor the finances of MNCREW and make prudent and fiscally sound recommendations to the Board of Directors so that MNCREW's financial positions remain healthy. Works under the direction of MNCREW's Treasurer. Some of the responsibilities are:

- Provide oversight of financial statements, bank account reconciliations and audits
- Lead budgeting activities with Treasurer and finalize budget for approval by the Board
- Review "actual to budget" summaries and provide variance summaries to Treasurer
- Review investments and provide investment recommendations and strategy



## **MNCREW COMMITTEE OPPORTUNITIES**

### **Member Engagement Committee**

The focus of the Member Engagement Committee is to identify and recruit new members and ensure existing members are inspired to actively participate in the CREW Network. The committee recruits and retains quality members to MNCREW who will, in turn, broaden the range of experience levels and professional disciplines within the organization. Some of the responsibilities are:

- Recruit new members while working to retain existing members
- Strategically create and implement a targeted plan to reach out to prospective new members ensuring a cross section of the industry and diverse membership base
- Greeting new members at monthly programs and events
- Acts as a central resource for membership information and promotes the value of CREW Network membership to potential and active members
- Process all new member applications

### **Programs Committee**

The Programs Committee's goal is to provide quality speakers and topics that are timely, informative and of interest to MNCREW's diverse membership at the MNCREW monthly meetings. Some of the responsibilities are:

- Create program topics for monthly programs and recruit speakers
- Lead/moderate monthly programs
- Create course descriptions and learning objectives to qualify for real estate credits
- Manage venue contract and issues for monthly programs
- Collaborate with Sponsor and Member Engagement Committees to plan programs that support their initiatives

### **Sponsor Engagement Committee**

The Sponsor Engagement Committee educates our member companies and the commercial real estate industry at large on the benefits of supporting MNCREW. Some of the responsibilities are:

- Develop and conduct the annual sponsorship drive and subsequent drive campaigns
- Design sponsor benefit packages
- Encourage and solicit MNCREW member and non-member sponsorships where applicable
- Coordinate sponsorship information with Executive Director to make sure sponsors are receiving all benefits due
- Greatest focus for this committee is September through February timeframe

### **Signature Event Committee**

The Signature Event Committee will develop a signature event for MNCREW. The committee was responsible for planning the 2018 Women's Leadership Conference.

### **Women Run the Cities Committee**

The purpose of the Women Run the Cities Committee is to support the race management company in race planning, and develop/manage MNCREW's presence throughout the event. Some of the responsibilities are:

- Work with outside race management company
- Secure event sponsors
- Coordinate MNCREW's presence at race day activity and all pre- and post-race activities